Instructions for checking out library books on a Nook

1. Go to the following website: http://cynthianalibrary.org
2. Click on Free Downloads. This will take you to the Kentucky Libraries Unbound (KLU) website.
3. Scroll down the page until you see the heading "Software Downloads" on the left hand side.
4. Click on "Adobe Digital Editions"
5. Begin the download process by clicking "To download Adobe® Digital Editions, click here."
6. Click "Download Now" and then "Install."
7. Download this program by following the prompts.
8. You must agree to the "Terms of Service"
9. Click "Continue."
10. When the download is complete you must create an Adobe ID. You can do this by clicking "get an Adobe ID online."
11. Next, click "Create an Adobe Account."
12. Fill out the *Required Fields and then click "Continue."
13. Return to Adobe Digital Editions and type in your Adobe ID (your email address) and your password.
14. You will not have to do the previous steps when checking out books in the future, unless you will be downloading books on multiple computers. Only then will you have to download Adobe Digital Editions again, but you will be able to enter the same Adobe ID you have now created on each computer.
15. Return to the KLU website.
16. Click on "Login" at the top right hand corner of the page.
17. Select Library by using the arrow to drop down to Cynthiana-Harrison
18. Type in your library card number (if you have problems with this, you may need to go to the library and update your information.)
19. Click "login."
20. Click on "Advanced Search" and type in the title or author you would like to search for.
21. Click on the dropdown menu by "Format" and choose one of the following: Adobe EPUB eBook, Adobe PDF eBook, Open EPUB e Book, or Open PDF eBook. These are the only formats available for the NOOK.
22. You can check the box at the bottom that says "Only show titles with copies available" if you would like to see title with copies that are currently available. Leave this box unchecked if you would like to see all relevant titles.
23. Click Search

24. After you find the book you would like to check out, click "Add to eCart."
25. Next, click "proceed to checkout."
26. You may adjust the lending period for 7, 14, or 21 days.
27. Click "confirm checkout."
28. Click "Download"
29. Windows will ask what it should do with the file, and Adobe Digital Editions should be the default answer. Click OK.
30. Your book will then open in Adobe Digital Editions.
31. Connect your NOOK to your computer.
32. Wait a few moments and then a dialog box will appear asking if you would like to authorize your device. Click Yes.
33. Your NOOK will the show up as an icon on the left hand side of the Adobe Digital Editions program labeled "NOOK" unless you have renamed your device.
34. Click on and drag the newly acquired book over to your NOOK until you see a small green checkmark instead of a red X, release the mouse button.
35. The book has now been moved to your NOOK.
36. Depending on which type of NOOK you have, you may find this book in different places. For the original NOOK this book may show up in the color menu. On the NOOK color you may have to go into your files instead of your library to find it.

Instructions to reserve a book for your NOOK:

1. Follow instructions 15-23 for checking out a book.
2. You will not be able to put this book in your eCart, but you will be able to put it on "Hold." To do so, click "Place on eHold."
3. Enter your email address.
4. Confirm your email address.
5. Click "Place on eHold"

You will receive an email telling you when the book is ready for you to check out. You will have two days to check it out, or it will become available for the next patron waiting for it.